

# ATAD Board - Minutes of Meeting

May 5, 2015

## FINAL

**Present:** Dean Ekberg, Sharon Garofanello, Tom Greiner, Karen Grover, Sue Isgrigg, Leslie Knox, Peggy Lull, Elaine Morel, Barb Pellicano, Rosalba Pisaturo, Tonya Thompson, Alicia Ward, Bob Wason.

**Call to order:** The meeting was called to order at 7:09 PM by President, Peggy Lull.

**Order of business:** The order of business was reviewed and accepted without change.

**Minutes of previous meeting:** The Board Members approved minutes of the April 2015 meetings without changes.

### **Treasurer's report: Dean Ekberg**

Attached are standard Budget vs. Actual and Balance sheet reports.

To date I have received no information about the status of the one AO student whose application was received. No invoice has been created. Peggy said that the applicant completed her board interview and knows that she is required to submit soon the two missing pieces of information needed to complete the application. The applicant's Gary Simon Memorial Scholarship interview is scheduled.

Arrangements have been completed with IntelliCorp Records for a "Volunteer Portal" through which all background checks will be processed. This online process takes care of all required disclosures and consent forms and significantly reduces the workload of those involved in researching potential host family members and others for whom this research is required.

Dean mentions that he needs to know the departure dates of the students. June 31<sup>st</sup> is the date of departure written on the insurance. If they stay later, ATAD needs to know who will extend their stay, especially if they plan to stay beyond July 5.

### **Host Families: Karen Grover & Debra Allwell**

We have:

- 2 students from Mallorca (short blurbs attached)
- 2 " " Germany (short blurbs attached)
- 1 " " Krakow (short blurb attached)
- 2 " " Novgorod (Viktoria's short blurb attached)

All short blurbs have been e-mailed to school contacts listed in our ATAD School Contact List. Thank you to those who have updated the list. Pittsford Mendon High School reserved Ariadna from Spain and Mateusz from Poland feeling certain they could place them. Ariadna is probably placed. Mateusz may not be, so I am seeking families in other schools. Andy Dutcher has agreed to be Mateusz's liaison. Marina and I interviewed a woman in the SOTA District who would like to host Viktoria (tentative placement pending her final decision and the school's acceptance. Taisia, from Russia, is awaiting approval from the Brighton H.S. District office and will be hosted by the Febo family (to be interviewed.) My thanks to Marina for her finding potential host families! Jonah and Bodo from Germany both need homes, as does Irene from Spain and Francesco from Italy. Debbie is currently creating the short blurb for Francesco from Italy.

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Many calls to past host families and newly suggested families (very few) have been made. Results have been disappointing.

### **Americans Overseas: Peggy Lull**

Barb Pellicano mentions that one AO's application is currently being processed (Zhanna Johnson).

### **State Department: Sue Isgrigg**

The State Department has sent a new directive about end program dates. We have to create new DS2019s for each IS student currently here. The end date must be changed to June 30, 2014. A student will get a 30-day grace period to stay in the US after the successful completion of their program on June 30. A student must keep this new document with their other DS2019. These are being given to Program Chairs to distribute.

Andy Dutcher has agreed to be our Poland Chair for next year. He is registered to take his online training. Most other board members are coming up on their annual renewal date with the online training. Please contact Sue Isgrigg if you have any concerns.

### **CSIET: Pedro Gomez-Pupo**

We began the process for the internal audit. We are still missing information that will be addressed directly with the corresponding program chairs and/or board members assigned. We will keep you posted.

### **Policies and Procedures Committee: Peggy Lull**

No report.

### **Website development: George Morgan**

No report.

### **Social Media: Michael Lauria**

No report.

### **Outreach: Alicia Ward**

Dean Ekberg and Alicia will interview Zhanna Johnson Tuesday, May 12<sup>th</sup> at 6:30PM for the Gary Simon Memorial Scholarship. Alicia needs to call Barb Pellicano as soon as possible to send her completed application to the school. ATAD still needs to ascertain Zhanna's eligibility for the Gary Simon Memorial scholarship.

### **Activities: Sharon Garofanello**

April 21, 2015-Pittsford Senior Luncheon - all our exchange students attended the luncheon and had a great time. Liz Hartman was sick with the flu and sadly missed the event. Special thanks to Mr. Whittemore. Sue Isgrigg and Karen Grover accepted to drive our students. We all had a fabulous lunch and the seniors had a great time!

May 9, 2015-NYC Day Trip-We will be heading to NYC this Saturday and are ready to go. More information at our June meeting. Jose and Carolina will be going on the NYC trip. It will be an action packed day.

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June 7, 2015 (Sunday)-Departure Orientation and Farewell Picnic – Location still need to be determined. Genesee Waterways on Elmwood Avenue was proposed. We are looking for a host family or board member who would like to facilitate. Let us know if you would be interested. George will pick up the \$10 fee for the students so that they may try rowing.

## **Programs:**

### **Caltanissetta: Rosalba Pisaturo**

I received the application of one student from Caltanissetta. Francesco Pagano will attend the 2015-16 school year. We are looking for a family to host him.

Rosalba asked the Board Members for names of organizations willing to act as sponsors for the Sister City Italian delegation coming during the week of Columbus Day, October 12, 2015. Constellation Brands and the Jazz Festival were proposed.

### **Bamako: Tonya Thompson**

No report.

### **Wurzburg: Bob Wason**

Our two applicants for next year are the Mayor's son, and the son of a family who, after asking around about exchange programs, was referred to Utschig. Both were very well vetted by Utschig. We are very lucky to have him with his dedication and energy as liaison in Würzburg. We are looking for host families for the two boys.

### **Arequipa: Tom Greiner**

Jose Ignacio Lopez is doing well in school. He's also playing on the Fairport varsity tennis team.

### **Iquitos, Peru: Barb Pellicano**

Carolina Espiritu is doing well. She continues to excel in her classes. On May 23, she will be attending prom and she is very excited.

### **Novgorod: Marina Sweany**

Alexandra is doing really well. The family is happy with her. She is getting ready for a prom. The family sent me a form for financial aid for the prom which I signed and sent to Dean.

### **Rennes: Millie Poventud**

I contacted Patricia in Rennes to keep the ties going and to re-light the interest. Will keep ATAD informed of any potential changes.

### **Krakow: Leah Stormo**

No report.

### **Majorca: Sharon Garofanello**

I have two students for next academic year. I haven't heard of any placements to date. Mendon is taking one girl but no news yet.

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Maria is doing very well. I did see her at the senior luncheon. She is involved with sports at school and loves every minute of her American exchange.

### **New Business – Nominations: Barb Pellicano**

This is a preliminary report. Contacts have been made regarding board members whose term is up this year:

Tom Greiner will continue to be program chair for Arequipa.

Marina Sweany will continue to be program chair for Novgorod.

Tonya Thompson will take over Outreach.

Alicia Ward will chair Bamako.

Peggy Lull's term is up and Sharon Garofanello expressed interest in the President's role.

Barbara Pellicano will continue as program chair for Iquitos.

Bob Wason is willing to continue to be chair for Wurzburg, with the understanding that he will need coverage when he is traveling away from Rochester. Dean Ekberg agreed to assist Bob.

Leah Stormo has been contacted regarding her term for Krakow but has not responded to date.

Andy Dutcher has agreed to be program chair for Krakow for 2015-2016.

Elaine Morel will end her term as Secretary to the Board.

Nominations and membership voting procedures were discussed as a result of Rosalba's request for the by-laws. Les provided clarification and historical perspective. At the June meeting, renewing members are presented as a whole every year. The Officer positions of the Board (President, chairpersons, secretary) whose terms are up are also voted on at the meeting. It is important to note that there has always been a standing offer for readiness of a new challenge if a member wishes to take a new position. Peggy has on numerous occasions offered members to take on a new challenge or to suggest new members. Peggy asked Barb to call upon the other officers if they wish to continue in their position. As a result of this discussion, it was agreed that the by-laws would be distributed to all ATAD board members.

### **New Business – Other Items**

Sue Isgrigg said that ATAD must always fill out a form to report serious issues such as an accident, a death, sexual abuse, or another serious issue. It is the responsibility of the Program Chairs (IS and AOs) to notify Sue who must submit the incident report to CSIET.

Sue requested a table to market ATAD at the College Fair for sophomores and juniors, September 23, 2015 at the Marketplace Mall and September 24 at the Greece Ridge Mall. She asked for 2 members who would sit at the table. Set up at 5:30. There is a reception for the 2 presenters at the end of the fair.

The meeting was adjourned at 9:03PM on May 5, 2015

Respectfully submitted,  
Elaine Morel, Secretary